



# Sleepover Birthday Party Contract

2140 Range Road, Unit G  
Clearwater, Florida 33765  
727-447-2108  
www.apollogymnastics.com

Party For:		Age:	Birthdate:	Shirt Size:
Date Scheduled:	Day:	Start Time:	End Time:	
Party Host and Contact:			e-mail:	
Address:			City, State, Zip:	
Telephone Numbers:	(h):	(b):	(other):	
Estimated Number of Guests:		Age Range:	Mostly Boys or Girls:	
\$50.00 Deposit	Date Paid:	Method of Payment:	Cash	Check #
Credit Card				
Special Circumstances we should be aware of:				

### **Fees for Apollo Sleepover Birthday Parties are as follows:**

Parties are \$375.00 up to 11 children and then \$13.00 per child after that. There is no charge for the birthday child. *There will be an extra charge for going past the scheduled time.* The charge for the gym will be \$60.00 per hour charged in 1/4 hour increments, with a \$15.00 minimum. *To secure a time for a party, a \$50.00 non-refundable deposit will be required. No party will be scheduled without a deposit.* If circumstances require you to cancel the party, please notify us as soon as possible. Final payment for party is due the Friday before the party. Any additional fees can be paid on Saturday night before the party.

### **The Apollo School of Gymnastics agrees to provide the following:**

1. Birthday party invitations with a map to the gym.
2. Souvenir cup filled with party favors for each child.
3. An Apollo balloon for each child.
4. A FREE T-shirt for the Birthday Child!
5. A birthday party Coordinator who is responsible for setting up the gym and refreshments area, organizing the activities, supervising the participants and removing the trash from the gymnasium at the end of the party. **Specific Party Coordinators may be requested but cannot be guaranteed.**
6. Complete use of the gymnasium for the scheduled time with
7. Activities appropriate to the age of the person for whom the party is being held.
8. An area for you to set up refreshments and decorations for the party guests.
9. The refreshment area will be ready for you 30 minutes prior to the scheduled beginning of the party.

### **As the birthday party host, you agree to the following:**

1. To provide any dinner, breakfast, refreshments, and/or decorations for your guests.
2. Your prompt arrival and departure is greatly appreciated. This allows the Apollo Coordinator to prepare for the next party or to leave at the end of his/her workday. Parties going past the scheduled 12 hours will be charged an extra fee as described above.
3. Assist the Apollo Coordinator in keeping all children and adults off of the equipment without permission and direct supervision of the Coordinator.

\_\_\_\_\_  
Signature of Host

\_\_\_\_\_  
Apollo Representative

**The section on the back of this contract is to be completed at the beginning of the party by the Apollo Party Coordinator.**



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## For Office Use Only

Apollo Party Coordinator: \_\_\_\_\_

Number of Guests (Do not include birthday child in this count): \_\_\_\_\_

Extra Gym Time (1/4 Hour Increments): \_\_\_\_\_

Total Fee for the party: \_\_\_\_\_

Method of Payment: Cash (Receipt Number) \_\_\_\_\_

Check (Check Number) \_\_\_\_\_

Credit Card (Attach receipt to contract)

### Party Coordinators - The Birthday Child is not figured into the following rates.

Number of Guests	Total Fee	Number of Guests	Total Fee
Up to 11	\$375.00	26	\$570.00
12	\$388.00	27	\$583.00
13	\$401.00	28	\$596.00
14	\$414.00	29	\$609.00
15	\$427.00	30	\$622.00
16	\$440.00	31	\$635.00
17	\$453.00	32	\$648.00
18	\$466.00	33	\$661.00
19	\$479.00	34	\$674.00
20	\$492.00	35	\$687.00
21	\$505.00	36	\$700.00
22	\$518.00	37	\$713.00
23	\$531.00	38	\$726.00
24	\$544.00	39	\$739.00
25	\$557.00	40	\$752.00

For more than 40 guests, multiply the number of guests (minus the birthday child) by \$13.00.



## Sleepover Birthday Party Details

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1. Your party will be from 8:00pm on Saturday until 8:00am on Sunday.
2. Doors to the gym will be locked at 9:00pm, at which time parents will need to leave. The doors will remain locked until pick up in the morning (around 8am).
3. Party guests will eat dinner, open presents (if birthday child chooses), etc. in annex from 8pm - 9pm.
  - a. We do have deals with several pizza places if you choose to order pizza for dinner.
  - b. Make sure you remember to bring refreshments for the guests to drink with dinner.
4. At 9pm (when everyone is done eating), the party activities, ie. games, open gym, movies, etc. will begin in the big gym.
5. You should bring the breakfast for the party guests the night of the sleepover (saturday night) because breakfast will be served between 7am - 7:30am. We recommend donuts holes/munchkins and/or fruit, milk, and juice.
6. Parents are not allowed to be on any equipment at any time.
7. Your party coordinator will talk to the birthday child to find out what games, and activities he/she would like to do for their party.
8. Each party guest must have a **Sleepover Reservation Form** filled out by a parent or guardian at the time of drop-off. This form is very important because it lets the party coordinators know who is allow to pick the children up in the morning. It also has the names and numbers for emergency contacts on it. You can pick these forms up at the front desk when you get your invitations, or your guest can get them when they come in.
9. **A deposit of \$50 must be made at time of reservation to reserve your party time. Please remember that payment of the remainder of the Party fees (\$325) are due the Friday before the party. Any fees for additional party guests or additional time in the gym are due on Saturday night.**

### What Party Guests Should Bring:

1. Sleeping bag and/or blanket with pillow
2. Pajamas
3. Clothes to wear in the morning
4. Small duffle bag, small suitcase, or backpack
5. Toothbrush with toothpaste
6. Any other items needed to get ready for bed or in the morning